

Regular Session, January 17, 2012, 7:00 p.m.
Catawba County Board of Commissioners

Appointments

Agricultural Advisory Board	423	01/17/12
Catawba County Board of Adjustment	423	01/17/12
Community Child Protection and Child Fatality Team	423	01/17/12

Board of Commissioners

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Emergency Services

Appropriation of Assistant Secretary for Preparedness and Response (ASPR) Grant	425	01/17/12
Sole Source Exemption for purchase of LIFEPAK 15 monitor/defibrillators	425	01/17/12

Ordinance

Project Budget Ordinance for the 2011 Urgent Repair Grant	423	01/17/12
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Public Comments for Items not on the Agenda

Gerald Bennett	423	01/17/12
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Public Hearing

Closeout Performance Report-Community Development Block Grant Emergency Repair Housing Grant	423	01/17/12
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Planning, Parks and Development

Urgent Repair Program Grant	423	01/17/12
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Resolution

Declaration of Surplus Personal Property and Authorizing Sale by Electronic Public Auction	425	01/17/12
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Utilities and Engineering

Declaring 2002 John Deere Wheel Loader Surplus/sale by Electronic Public Auction	426	01/17/12
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The Catawba County Board of Commissioners met in regular session on Tuesday, January 17, 2012 at 7:00 p.m. in the Robert E. Hibbitts Meeting Room of the 1924 Courthouse, 30 North College Avenue, Newton, North Carolina.

Present were Chair Katherine W. Barnes, Vice-Chair Lynn M. Lail and Commissioners Dan A. Hunsucker, Barbara G. Beatty and Randy Isenhower.

Also present were County Manager J. Thomas Lundy, Assistant County Manager Dewey Harris, County Attorney Debra Bechtel, Deputy County Attorney Anne Marie Pease and County Clerk Barbara Morris.

1. Chair Katherine W. Barnes called the meeting to order at 7:00 p.m.
2. Commissioner Barbara G. Beatty led the Pledge of Allegiance to the Flag.
3. Chair Barnes offered the invocation.
4. Vice-Chair Lynn M. Lail made a motion to approve the minutes from the Board's Regular Meeting of December 19, 2011. The motion carried unanimously.

5. Recognition of Special Guests: Chair Barnes welcomed everyone present, specifically welcoming NAACP President Jerry McCombs and congratulating him on the successful Martin Luther King, Jr. event that had occurred on January 16, 2012.

6. Public Comments for Items Not on the Agenda:
Gerald Bennett, who resides on Grace Church Road, expressed his concerns regarding the posted speed limit on that road and the number of accidents that had occurred over the last three years. Chair Kitty Barnes explained that the Board had no control over speed limits. She asked Commissioner Barbara Beatty, who is a member of the Greater Hickory Rural/Metropolitan Transportation Planning Organization, to assist Mr. Bennett in getting his concerns heard by the right authority. County Planning Director Jacky Eubanks offered to meet with Mr. Bennett to address his concerns about lots sizes complying with the Unified Development Ordinance. Mr. Bennett also expressed his belief that commissioners should be elected by districts rather than at large to ensure equal representation.

7. Public Hearing:
Planning, Parks and Development Director Jacky Eubanks came forward and requested the Board hold a public hearing to receive citizen comments before submitting a Closeout Performance Report for a \$96,956.97 Community Development Block Grant (CDBG) Emergency Repair Housing grant used to provide emergency repairs to 23 homes owned and occupied by very low and low-income families in Catawba County. The Western Piedmont Council of Governments was approached by the North Carolina Division of Community Assistance (DCA) in April 2011 to see if Catawba County had any projects for which it could use additional funding (\$96,956.97, de-obligated from 2007) that could be expended and completed by January 2012. The County already had a waiting list of potential housing applicants for this grant. The County originally targeted 26 homes for repair, but was only able to complete 23.

The County will be de-obligating \$3,584.07 from the Rehab line. These funds are being de-obligated because the last house selected was over the \$5,000 limit on repairs allowed to be spent per house. The DCA does not permit any time extensions to seek other applicants since these funds were de-obligated funds from 2007, so the County must de-obligate these funds. De-obligation of these funds will not affect future grant applications or funding. CDBG funds financed 100% of the total project expenditures. No local funds were used for this project.

Chair Barnes opened the floor for comments, noting this public hearing had been duly advertised. No one came forward to speak and Chair Barnes closed the public hearing. Commissioner Dan A. Hunsucker made a motion to accept the Closeout Performance Report. The motion carried unanimously.

8. Appointments:
Commissioner Hunsucker recommended the reappointment of Clarence Hood for a second term and the appointment of Jeremy Lee for a first term on the Agricultural Advisory Board. These terms will expire on January 20, 2015. Commissioner Beatty recommended the reappointment of Tommy Luckadoo for a third term on the Catawba County Board of Adjustment. Mr. Luckadoo's appointment will expire on November 30, 2014. Commissioner Beatty also recommended the appointment of Hickory City Schools Superintendent Dr. Walter Hart to the Community Child Protection and Child Fatality Team. This appointment is by virtue of the position held by the member and has no expiration date.

These recommendations came in the form of a motion. The motion carried unanimously.

9. Departmental Reports:
A. Planning, Parks and Development.
Planning, Parks and Development Director Jacky Eubanks presented a request for the Board to approve a project budget ordinance in the amount of \$37,500 associated with the Catawba County

Urgent Repair Program Grant, and to consider entering into an agreement with the Western Piedmont Council of Governments (WPCOG) for grant management assistance for the period from January 1, 2012 to December 31, 2012.

The North Carolina Housing Finance Agency awarded Catawba County a 2011 Urgent Repair Program Grant in the amount of \$37,500 in July 2011. The program will assist approximately seven low-income households, at \$5,000 or less per house, by providing energy efficiency improvements and minor structural repairs. The WPCOG will provide day-to-day management of the program with administration oversight being provided by the Planning Department. Commissioner Beatty made a motion to approve the budget ordinance and to enter into an agreement with the Western Piedmont Council of Government for grant management assistance. The motion carried unanimously. The following ordinance applies:

ORDINANCE# _____

**CATAWBA COUNTY'S PROJECT BUDGET ORDINANCE
FOR THE 2011 URGENT REPAIR GRANT**

Be it ordained by the County Commissioners of the Catawba County that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted.

Section 1. The project authorized is the North Carolina Housing Finance Agency Urgent Repair Grant described in the work statement contained in the Funding Agreement URP#1103 between this unit and the North Carolina Housing Finance Agency. This project is more familiarly known as the 2011 Catawba County Urgent Repair Program.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant document(s), the rules and regulations of the North Carolina Housing Finance Agency, and the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this project.

Revenues

North Carolina Housing Finance Agency-URP	
NCHFA-URP Grants Revenue	\$37,500

Section 4. The following amounts are appropriated for the project:

Expenditures

North Carolina Housing Finance Agency-URP	
Rehabilitation-URP	\$33,300
WPCOG/Administration	<u>\$ 4,200</u>
	\$37,500

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to provide the accounting to the grantor agency required by the grant agreement(s) and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report quarterly on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this grant project in every budget submission made to this Board.

Section 9. Copies of this grant project ordinance shall be made available to the Budget Officer and the Finance Officer for direction in carrying out this project.

Adopted this the 17th day of January, 2012.

B. Emergency Services:

1. Emergency Services Director Bryan Blanton presented a request for the Board to appropriate a \$5000 Assistant Secretary for Preparedness and Response (ASPR) Grant for medications and respirator filter cartridges to be used by Emergency Services. The U.S. Office of the Assistant Secretary for Preparedness and Response was created following Hurricane Katrina to assist jurisdictions to prevent, prepare for, and respond to the adverse health effects of public health emergencies and disasters. This includes, but is not limited to, all natural disasters, disease outbreaks, contamination of food or water, and terrorist attacks. ASPR grants are offered periodically with the intent of strengthening the capabilities of hospitals and health care systems in public health emergencies and medical disasters. The State of North Carolina received an ASPR grant, which was distributed to the State's Regional Trauma Committees to fund regional projects, and to the State Medical Assistance Teams. Each Type III State Medical Assistance Team was awarded \$5,000 to help offset the teams' ongoing equipment and training costs.

Catawba County's EMS State Medical Assistance Team submitted a project to purchase medication and personal protective equipment in the form of Atropine and respirator filter cartridges. Medication and personal protective equipment (chemical protective clothing, powered air-purifying respirator filters, etc.) has expiration and shelf-life standards. Further, as a deployable team, Catawba County's EMS State Medical Assistance Team routinely trains and participates in exercises that require the use of equipment and supplies. For these reasons, certain equipment must be replaced in order to ensure that team members are adequately protected in the event of a response.

Catawba County's EMS State Medical Assistance Team is fully deployable with 29 members trained and equipped to provide rapid mass triage, mass patient decontamination, and support for responder health, safety, and rehabilitation at the local, regional, state and national level. This grant will fund the entire cost of the equipment. No County funds would be appropriated. Chair Barnes pointed out that this Medical Assistance Team deployed throughout the State when a need arose. Commissioner Beatty made a motion to appropriate these grant funds. The motion carried unanimously.

2. Emergency Services Director Bryan Blanton presented a request for the Board to authorize a sole source exemption for the purchase of three LIFEPAK® 15 monitor/defibrillators and accessories for \$101,579. The North Carolina Office of Emergency Medical Services requires that all EMT-Paramedic level ambulances have the capability to transmit 12-lead ECGs to receiving hospitals. Both Frye Regional Medical Center and Catawba Valley Medical Center use Physio-Control LIFEPAK® monitors and defibrillators, receive transmissions from these devices, and cannot receive data from other defibrillator/monitor manufacturers.

Catawba County currently owns 43 Physio-Control cardiac monitors and/or defibrillators, with accessories made by the same company. If it purchased another brand device, EMS would have to maintain two sets of accessories (i.e. batteries, battery charges, therapy cables, monitoring cables, defibrillator pads, paper CO² probes, blood pressure tubes, cuffs, etc.). Catawba County EMS has used Physio-Control LIFEPAK® cardiac monitors and defibrillators for over 20 years and experienced excellent service. Physio-Control Inc., is the only source for LIFEPAK® monitor/defibrillators. North Carolina General Statute 143-129 allows an exception from formal bidding for purchase contracts when performance or price competition for a product are not available; when a needed product is available from only one source of supply; or when

standardization or compatibility is the overriding consideration. This exception requires governing body approval and a record of purchases must be maintained. Sufficient funds are available in the County budget for this purchase. Commissioner Randy Isenhower confirmed that the pricing on these monitor/defibrillators and accessories were competitive with other sources. Vice-Chair Lail made a motion to authorize this sole source exemption. The motion carried unanimously.

C. Utilities and Engineering:

Purchasing Manager Debbie Anderson presented a request for the Board to declare a 2002 John Deere 624H wheel loader as surplus and authorize its sale by electronic public auction. This loader has been replaced with new equipment and is no longer needed for landfill operation. It has an estimated value of \$30,000-\$45,000. Net proceeds from this sale will return to the County's Solid Waste Enterprise Fund.

North Carolina General Statute 160A-270 allows public agencies to conduct electronic auctions for the sale of real or personal property. An advertisement is required that describes the property to be sold and the electronic address where information to participate in the bidding process may be found. Catawba County has been using GovDeals.com electronic auction service since 2003. GovDeals will assist in printing flyers and contacting previous bidders for similar equipment. Commissioner Hunsucker made a motion to declare the wheel loader as surplus and to authorize its sale by electronic public auction. The motion carried unanimously. The following resolution applies:

RESOLUTION #
DECLARATION OF SURPLUS PERSONAL PROPERTY AND AUTHORIZING
THE SALE BY ELECTRONIC PUBLIC AUCTION

WHEREAS, G.S. 160A-270 allows the Catawba County Board of Commissioners to sell personal property at public auction upon adoption of a resolution authorizing the approval officer to dispose of property at public auction;

WHEREAS, the following property is no longer needed for any governmental use by Catawba County:

2002 John Deere 624H Wheel Loader

WHEREAS, it is the intent of the County to sell items by electronic public auction at www.govdeals.com beginning 8:00 a.m., January 31, 2012 and ending at 4:00 p.m., February 20, 2012;

WHEREAS, items to be sold as is, all sales final, payment to be made online;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares said property as surplus and authorizes the Purchasing Manager to sell said property at electronic public auction to the highest bidder.

This the 17th of January, 2012.

10. Other Items of Business:

County Manager J. Thomas Lundy presented a request for the Board to consider rescheduling its February 6, 2012, meeting to Friday, January 27, 2012, at 9:30 a.m. at the 1924 Courthouse in Newton, to allow commissioners to attend an Emerging Issues Forum scheduled for February 6th. North Carolina State University's 27th Annual Emerging Issues Forum will join hundreds of people across the state in important conversations about North Carolina's youth. The rescheduling of the Board's meeting will allow commissioners and staff from the County Managers' office to attend the forum. Vice-Chair Lail made a motion to reschedule this Board meeting. The motion carried unanimously.

11. Attorney's Report: None.
12. Manager's Report: None.
13. Adjournment. Chair Barnes adjourned the meeting at 7:25 p.m.

Katherine W. Barnes, Chair
Catawba County Board of Commissioners

Barbara E. Morris
County Clerk